



EVALUATION CONSULTANT

Location :	Dili, Timor Leste
Application Deadline :	29 February 2012
Additional Category	Millennium Development Goals
Type of Contract :	Individual Contract
Post Level :	International Consultant
Languages Required :	English
Starting Date : (date when the selected candidate is expected to start)	15 March 2012
Duration of the Contract :	30 working days in three stages.

I. Background Information

The MDG Achievement Fund (MDG-F) supported Joint Programme “Supporting Gender Equality and Women’s Rights in Timor-Leste” is supporting the Government of Timor-Leste to improve the protection of girls/women and uphold their rights, to reduce their vulnerability to domestic violence and human trafficking, and to improve their social and economic situation. UNDP, UNFPA, UNICEF, UN Women and IOM are implementing the joint programme in partnership with government agencies, structures at national and district levels, and civil society organizations. In line with the MDG-F Monitoring and Evaluation Strategy, the final evaluation of this Joint Programme will be conducted before closing of the programme in June 2012. UN Women as lead agency of this joint programme is seeking a qualified Evaluation Consultant to assist the International Evaluation Consultant (Team Leader) during his/her field mission in Timor-Leste and drafting of the evaluation report. The Terms of Reference (ToR) for the final evaluation of the Joint Programme is attached as Annex.

II. Duties and Responsibilities

The Evaluation Consultant will work under the direct supervision of the UN Women Country Representative and in collaboration with the International Evaluation Consultant (Team Leader) and Evaluation Reference Group.

The Evaluation Consultant will be provided with all relevant documents and progress reports for the desk review and preparation for the evaluation. Duration of the preparation stage would be 5 working days and it would be prior to the field mission of the International Evaluation Consultant in Timor-Leste. In the second stage, she/he will accompany the International Evaluation Consultant and take part in evaluation of the joint programme based on the agreed agenda. Duration of the field mission would be 20 days. In the last stage, she/he will provide inputs for drafting of the evaluation report. Duration of the last stage would be 5 days.

III. Deliverables

- Desk Review Report (to be submitted to the Evaluation Team Leader within 5 days of his/her assignment);
- Inputs for the Draft Final Evaluation Report (to be submitted to the Evaluation Team Leader within 5 days after the completion of the field mission/visit).

IV. Competencies

The successful candidate will have knowledge, skills and/or experience in the following areas:

- Conceptual and critical thinking as well as analytical skills;
- Conversant in monitoring, evaluation and/or social research methodologies (qualitative/ quantitative);
- Extensive knowledge and analytical skills based on studies, research, experience, or occupation in one or more thematic areas of the MDG-F;
- Proficiency in English (written and spoken);
- Knowledge on MDGs, Development Effectiveness (Paris Declaration, Accra Agenda for Action) United Nations and other Multilateral Development Actors as well as bilateral donor processes and interventions;
- Experience and knowledge within United Nations system will be considered an asset;
- Evaluation experience will be considered an asset;
- Knowledge of Timor-Leste is desirable;
- Fluency in English (written and spoken) is essential; basic knowledge of Tetum and/or Bahasa is desirable;
- Excellent communication skills;
- Computer proficiency.

V. Qualifications and Experience

Qualifications

A master degree or equivalent on international development, public policy, social science, gender studies or related field is a requirement. Further education or a concentration in monitoring and/or evaluation would be an asset.

Experience

A combination of minimum 5 years of recognized expertise in:

- Conducting or managing evaluations, assessments, audits, research or review of development projects, programmes, countries or thematic areas; and
- Having thematic expertise in, gender and women's empowerment, international development programmes and/or assessing or evaluating gender and women's empowerment thematic area.

VI. How to apply

Please send application to: UN Women Country Representative
UN Women Timor-Leste Country Office
UN House, Caicoli St., Dili, Timor-Leste
Tel No: (+670) 3313294
Email: basilio.pereira@unwomen.org, copy to hr.bangkok@unwomen.org

Deadline for submission: Applications should be received no later than 18.00 Dili time (GMT+0900) on the day indicated in the top box (Application deadline). Applications received after the deadline will not be considered.

Women candidates are strongly encouraged to apply.